



Parent / Cast Meeting - Agenda  
Friday, September 14, 2018  
**7:00 - 8:00pm** at Ballet Arts Academy

Welcome (Caroline - 5)

- GCB is a 501(c)3 non-profit organization in its 34<sup>th</sup> season
- It operates year round with one employee and a volunteer Board, plus seasonal contractors to produce *The Nutcracker*. This year some of the Board's work includes:
  - *The Nutcracker* (annual budget of approximately \$100,000)...
  - Fundraising \$30,000 (school show and operations)
    - GCB gives away 500 tickets for the school show
    - GCB donates tickets to one local organization/charity each year (MCT)
  - Scholarship program (awarded over \$40,000 since 2001)
  - Audition Boot Camp - two-week dance workshop in August with 20 dancers
  - Field trip to see Smuin Ballet in March 2019 - GCB will pay for all Nutcracker dancers who go see the show - it is an educational opportunity! (like Swan Lake)
  - Updated mission statement (no small task!) - "*Preserving Missoula's Nutcracker for our children and community*"
- Introduce Board members and let folks know the Board is always happy to visit with anyone who might be interested in service - would love to grow Board to (7):
  - Barbra West (President)
  - Deborah Gass (Treasurer)
  - Jessica Cardiff (Secretary)
  - Angela Harrington
  - Loreen Pettit
- Introduce Norma Jerome (Costume Mistress) - show new Angel wings!
- Introduce Amy Brown (Costume Designer) - new Tea Corps for 2019
- Introduce Jordan Dehline Burt (Artistic Director)
  - Long time Nutcracker choreographer
  - Faculty and Office Manager for Ballet Arts Academy

Welcome and Introductions from Artistic Director (Jordan - 10)

- Choreographers (include your own variations Jordan):
  - Nicole Bradley Browning (Tea)
  - Haley Budge (Gingersnaps)
  - Joy French (Nightingale, Nutcracker Prince and Rat King battle)
  - Anna Keller (Snow)
  - Meagen Hensley (Russian)
  - Tara McFarland (Angels)
  - Colleen Rosbarsky (Waltz of the Flowers, Shepherdess/Sheep)
  - Lindsey Schwickert (Fight Scene, Chocolate)
  - Lori Stevens (Party Scene Children's March)

- If present, introduce returning members of the team:
  - Virginia Rutherford (Stage Manager)
  - Rachel Danielson (Assistant Stage Manager)
  - Torg (Technical Director)
- Introduce “Clara” and give brief explanation of independent adjudicator process

#### Rehearsals (Jordan - 5)

- We take attendance every weekend, so please notify us if you will be absent
- Any dancer may be replaced for any reason, including being absent more than (2) times per season
- All rehearsals after Thanksgiving weekend and during “tech week” are mandatory for all dancers (a formal excused absence form is online - get this to teachers right away and clear all conflicts for December)
- This year GCB will reward any dancer with 100% perfect attendance!

#### Brief Overview of GCB Finances (Deb - 5)

- Income/expenses - basic overview

#### \$200 Performance Fee and Fundraiser (Caroline/Mary - 5)

- Fee due tonight (unless you brought in a new donor at the \$500 level or higher!)
- Introduce Mary Gibbons, Performance Fee Fundraiser Chair, and explain program to sell coffee and granola if any family needs help paying the fee - no obligation to sell stuff!
- **Hand out** order forms (leave extras at BAA)

#### Donor Packets (Caroline - 5)

- Individuals and businesses generously support the Friday matinee school show (making the show and local bus transportation 100% free). But it takes a lot of work to go around asking for money! Thank Barb for doing the majority of this work!
- The 2017 donor list is posted online. Please let us know if you have ideas for individuals or businesses that we should solicit. There is a sign up sheet on the bulletin board.
- If you would like to help with fundraising, we have informational donor packets - let us know who you will be contacting (so we don't duplicate an ask). Show packet!

#### Door Prizes! (Caroline - 5) - Dairy Queen, Rockin' Rudy's, Dog & Bicycle, Drum Coffee

#### Nutcracker Tickets (Caroline - 5)

- Tickets will be on sale in mid-October through Griz Tix
- \$25 matinee / \$30 evening (plus associated fees) - cheapest place is Adams Center
- All reserved seats at the Montana Theater (PAR-TV building)
- No student, senior or child discounts (kids under age of 2 may sit on a lap)
- Do not wait to purchase tickets. All shows typically sell out.

#### Videotaping the show (Caroline - 5)

- Personal videotaping from audience allowed on Wed and Thurs night dress rehearsal
- Professional DVD's will also be made and available for purchase (ordering details later)

### Stay Informed Through Website and Email (Caroline - 5)

- Very important that you read GCB emails (check spam folder) and use the website (empty cache and refresh!).
- Rehearsals start this weekend. The schedule changes every week and will be posted every Wednesday. It is your responsibility to check the website each week.
- Performance information (ie. hair/make-up instructions) is online. Plus we will offer a “ballet bun” workshop for new families if there is interest.
- Certain roles need costume extras (i.e. character shoes) and many roles will require dancers to have a nude leotard which you can buy locally at On Center. The costume accessory list is posted online. You might also check the BAA sale bin. GCB also has a few nude leotards to loan.

Volunteer Committees – we need every family to sign up for a **minimum of (3) shifts**. Our goal is 100% family participation. Click on the Sign Up button on our website to choose shifts.

### Introduce / thank following parent volunteers: (Caroline - 10)

- Sign Up - Deb Gass
- School Show - Brandy Reinhardt - **SCHOOL SHOW SOLD OUT**
- Donor Tickets - Bonnie Smith (with Lynn Soll and Elizabeth Erickson in training)

### Introduce Chairs who will give brief explanation of their committee and duties:

- Flowers – Ann Wiltse, Mary Lou Stergios, Julie Fogarty
- Concessions – Christina Schmitz, \_\_\_\_\_
- Backstage – Virginia Rutherford
- Dressing Rooms – Melissa Hart, Shelly Reisig, Katie Albritton, \_\_\_\_\_
- Ushers – Shannon Maloney
- Scenery – Brian Gregoire, Michael Albritton
- Cast Party – Emily Cohen, \_\_\_\_\_
- Donor Fundraising - Barbra West, Loreen Pettit, Elena Furrow
- Costumes – Jessica Cardiff
- SWAG - Kim Strawbridge, Liz Dybdal

2018 Nutcracker Shirts - sizes available - pre-order forms or online in the GCB store -  
**Deadline: October 22** (Caroline)

### Adjourn Meeting, But Reminders.....

- Pay \$200 in the lobby (*check or cash*) or pay **\$206 with a credit/debit card** (bank fee)
- Pick up a Performance Fee Fundraiser handout
- Pick up donor fundraising packets
- Add names to donor list in lobby